

MINUTES OF THE PUBLIC BOARD MEETING
HELD MONDAY, JANUARY 12, 2009
141 PARK STREET, MONTCLAIR, NEW JERSEY

A. STATEMENTS

Let the minutes reflect that adequate notice of this meeting has been approved in the following manner:

1. On December 29, 2008 notice of this meeting was faxed to the Montclair Times, the Herald and News and the Star-Ledger. The time, date and location of this meeting were accurately set forth therein.
2. On this same date a copy of said notice was filed with the Township Clerk and was posted at the public bulletin board in the first floor main hall of the Board of Education building, 22 Valley Road.
3. Copies have also been mailed to all persons who have requested same at no cost.

B. RESOLUTION FOR EXECUTIVE SESSION

At 5:05 p.m. Mr. Carlton moved the following resolution:

WHEREAS, pursuant to N.J.S.A. 10:4-12 (b), the Montclair Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12 (b) (1) – (9);

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education shall forthwith enter into closed session to discuss the following matters concerning: personnel matters, personnel report, out-of-district placements, legal matters, and pending or anticipated contract negotiations.

BE IT FURTHER RESOLVED that said discussion maybe disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Seconded by Mr. Barr and approved by a vote of 6-0.

C. EXECUTIVE SESSION

D. RETURN TO OPEN SESSION

Mr. Barr moved that the Board shall return from executive session; seconded by Mr. Kautz and approved by a vote of 6-0.

The Board returned to open session at 7:40 p.m.

E. The Pledge of Allegiance occurred at 7:41 p.m.

F. ROLL CALL

	Present	Absent
Timothy Barr	<u> x </u>	<u> </u>
John Carlton	<u> x </u>	<u> </u>
Shirley Grill	<u> </u>	<u> x </u>
Robert Kautz	<u> x </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>
Ronald Riddick	<u> x </u>	<u> </u>
Carmen Taylor	<u> x </u>	<u> </u>
Staff Members	<u> 4 </u>	
Members of the Public	<u> 15 </u>	
Members of the Press	<u> 1 </u>	

G. MINUTES

Mr. Riddick moved to approve the minutes of the Public Board Meeting held Monday, December 15, 2008; seconded by Mr. Kautz and approved by a vote of 6-0.

H. SUPERINTENDENT’S REPORT

Dr. Alvarez announced that there will be two historic events that will be recognized in the district. First is the Martin Luther King, Jr. Holiday and next is the Inauguration of Barak Obama. He indicated that all schools are involved in a number of activities commemorating these events which will be detailed on the districts website.. He encouraged all to visit the District’s website to see what is happening in the schools. He invited all to attend the Martin Luther King Junior Scholarship breakfast at 7:30 a.m. on Monday, January 19th at the high school.

Dr. Alvarez introduced the Montclair High School Student Coalition to give brief updates about the activities in the high school.

1. MHS –Student Coalition

Maddie Feder reported that MHS students will be watching the Inauguration and that this will definitely be important for members of the CGI class. She added that the winter pep rally for winter sports was successful.

Rachel Bradford reported that the girls swim team was named first in the Essex County Champions, the mock trial has begun their season, and the drama club and actors from the School of Visual and Performing Arts will be performing *The Imaginary Invalid* by Moliere in early February.

Dr. Alvarez introduced Dr. Patterson to present the 2008-2009 Enrollment Report.

2. 2008-2009 Enrollment Report

Dr. Patterson stated that this report reflects all figures and data that are required to be reported to the State Department of Education by October 15th annually. The report shows enrollment for the district from the elementary, middle, and high school levels and each school building. He indicated that the report also show racial composition of the district at each level and each school. Copies of the entire report are available at Central Office.

I. BOARD OF EDUCATION REPORTS

Mr. Kautz indicated that as reported in the *Montclair Times*, Governor Corzine is currently proposing large spending cuts to make up for the short fall amount that is currently projected. He noted that January is the School Board Recognition month and congratulated fellow Board members for a job well done. The MFEE will be meeting again to project new grants.

Mrs. Taylor stated that she attended the 8th Grade Parent Orientation and that it was very well attended, informative, and should be an event that continues each year.

Mr. Carlton repeated Dr. Alvarez's invitation for the Martin Luther King Junior Scholars Breakfast on Monday, January 19th at 7:30 a.m. in the main cafeteria in the high school. He stated that this is a good cause and terrific event where the community can come together. He asked Dr. Alvarez to comment briefly on the recycling efforts in the district.

Dr. Alvarez reported that he and Mrs. Sullivan met with members of the Environmental Commission to inform them of what is being done in the district such as energy audits using state agencies, recycling, purchasing of environmental safety materials, and building the new school with environmentally safe materials.

Mr. Carlton informed all that the 2009-2010 budget process will be slightly different this year.

J. COMMENTS FROM THE PUBLIC – AGENDA ITEMS

None.

K. GENERAL RESOLUTIONS

1. Resolutions

Mr. Kautz moved to approve the following resolution:

- a. Approval of School Field Trips

WHEREAS, The New Jersey Department of Education Accountability Regulations require approval of all school related field trips by the Board of Education and

WHEREAS, the field trip must be directly related to instruction and classwork.

NOW, THEREFORE, BE IT RESOLVED that the following field trips are approved:

<u>School/Grade</u>	<u>Teacher(s)</u>	<u>Destination</u>	<u>Date</u>	<u>Cost</u>
<u>Mt. Hebron/7,8</u>	Cool	NJPAC	1-15-09	\$15.00
Education Purpose				
To attend a Martin Luther King Celebration with guest speaker M. Morial and Grammy Award Winning Artist Richard Smallwood				
<u>Mt. Hebron/6-8</u>	Rozman	NJIT, Newark, NJ	1-15-09	\$20.00
Education Purpose				
Science Competition				
<u>Edgemont/5th grade</u>	Lepari	MSU	1-27-09	\$10.00
Education Purpose				
Viewing the play as follow up to reading to "The mixed up files of Basil E. Frankweiler"				
<u>Edgemont/4th</u>	Plaskow	Liberty Science Ctr.	3-4-08	\$14.00
Education Purpose				
Science study of living things (organisms, the food chain, the life cycle of insects, etc.)				
<u>Edgemont/3</u>	Fagan	Newark Museum	3-12-09	\$15.00
Education Purpose				
To see exhibits that show how earth has changed and how life has developed, which we are studying in science.				
<u>Bradford/5th</u>	Freed	Bellevue Theatre	1-15-09	\$12.00
Education Purpose				
Students will compare and contrast the film with the novel, The Tale of Despereaux, we read during literature circle. The will speculate about literary elements (standards 3.5)				
<u>Bradford/K</u>	Cahill	South St. Seaport, NY	1-29-09	\$15.00
Education Purpose				
This teaches the systems of the human body, (literacy 3.1, Math 4.2, science 5.5) Kindergarten curriculum				
<u>Hillside/ 4&5</u>	Dimico	MSU	1-12-09	none
Education Purpose				
Drums of Thunder – Musical Presentation for Board of Directors and educators to show teamwork				

<u>Hillside/3</u>	Siebert	Morris County College	1-28-09	\$12.00
Education Purpose				
We are working on the solar system for science and the planetarium will make a show especially for us.				
<u>Nishuane/ K</u>	Stella	Jenkinson's Aquarium Pt. Pleasant, NJ	3-25-09	\$7.00
Education Purpose				
Hands on experience of ocean life to begin a science unit of study on oceans				
<u>Nishuane/K</u>	Stella	MSU	4-29-09	\$15.00
Education Purpose				
To see a live performance of "If you give a pig a pancake" and to complete an author study of Laura Numeroff				
<u>Montclair High/9-12</u>	Orso	NJIT	1-15-09	none
Education Purpose				
Science competition				
<u>Renaissance/6</u>	Durber	Clary Anderson Arena	1-23-09	\$7.00
Education Purpose				
The afternoon activity following our EXPO the showing of our performance assessments				
<u>Renaissance/6,7,8</u>	Hittel	NJIT	1-15-09	none
Education Purpose				
Science Competition				
<u>Glenfield/8</u>	Belmonte	Blakeslee, Pa	1-23-09	\$40.00
Education Purpose				
Socialization- Snow tubing				

BE IT FINALLY RESOLVED that the field trips are approved in accordance with the New Jersey Department of Education Accountability Regulations

Seconded by Mr. Barr and approved by a roll call vote:

	Aye	Nay
Timothy Barr	<u> x </u>	<u> </u>
John Carlton	<u> x </u>	<u> </u>
Shirley Grill	<u> </u>	<u> </u> (ABSENT)
Robert Kautz	<u> x </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>
Ronald Riddick	<u> x </u>	<u> </u>
Carmen Taylor	<u> x </u>	<u> </u>

L. BUSINESS

1. Resolutions

Mr. Carlton moved to approve the following resolutions:

a. Resolution re: MEA Contract Approval

WHEREAS, the New Jersey Employer-Employee Relations Act mandates collective negotiations between public employers and employees, and

WHEREAS, the Montclair Board of Education has negotiated in good faith with the Montclair Head Custodians Association and the Montclair Education Association for the purpose of reaching successor agreements to their previously negotiated contracts, and

WHEREAS, an agreement has been reached between each of the parties covering the terms and conditions of covered employment, therefore,

BE IT RESOLVED, that the Montclair Board of Education formally adopts these approved revisions to the MHCA and MEA contracts extending from July 1, 2008 to June 30, 2011.

b. Resolution re: Project Application and Schematic Plans for Edgemont School Classroom Renovations

WHEREAS, the Montclair Board of Education desires to renovate a classroom at the Edgemont School, and

WHEREAS, N.J.A.C. 6:26 requires the submission of a Project Application and Schematic Plans for all projects that the district is requesting a Regular Operating District grant by the state, and

WHEREAS, in accordance with the Educational Facilities Construction and Financing Act, the proposed project is not included in the district's Long Range Facility Plan that was previously submitted to the New Jersey Department of Education, and

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the submission of the Project Application, Educational Specifications and Schematic Plans to the Department of Education, Bureau of Facility Planning Services, and is submitting an amendment to the district's Long Range Facility Plan, and

BE IT FINALLY RESOLVED that the Montclair Board of Education authorizes the Board Architect, Richard Rigolo, to prepare all plans, specifications, drawings and necessary bid related documents for the project.

- c. Resolution re: Project Application and Schematic Plans for Edgemont School Toilet Alterations and Renovations.

WHEREAS, the Montclair Board of Education desires to make toilet alterations and renovations at the Edgemont School, and

WHEREAS, N.J.A.C. 6:26 requires the submission of a Project Application and Schematic Plans for all projects that the district is requesting a Regular Operating District grant by the state, and

WHEREAS, in accordance with the Educational Facilities Construction and Financing Act, the proposed project is included in the district's Long Range Facility Plan that was previously submitted to the New Jersey Department of Education, and

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the submission of the Project Application and Schematic Plans to the Department of Education, Bureau of Facility Planning Services, and is withdrawing the toilet renovations portion of the previously approved Debt Service Aid application, state project 13-3310-110 07-1000

BE IT FINALLY RESOLVED that the Montclair Board of Education authorizes the Board Architect, Richard Rigolo, to prepare all plans, specifications, drawings and necessary bid related documents for the project.

- d. Approval of Conference and Travel Expenses

WHEREAS, New Jersey Administrative Code N.J.A.C. 23B and Board of Education policy require approval of the Board of Education prior to expending Board of Education funds for travel and related expenses, and

WHEREAS, the travel must be directly related to the employee's or Board member's current responsibilities,

NOW, THEREFORE, BE IT RESOLVED that the following Board members and employees are approved for travel-related reimbursements for an amount up to the estimated cost indicated:

<u>Conference</u>	<u>Board Member Employee</u>	<u>Estimated Cost</u>	<u>Educational Purpose</u>
NJASBO-Minutes/ Parliamentary Procedures	Tanequea DeCosta- Baker	\$114.31	To gain knowledge on the organization and control of public board meetings though the appropriate use of parliamentary procedures.
Adobe Photoshop	William Popp	\$199.00	To apply Photoshop to the technology curriculum.

NJSCA 12 th Annual Softball Coaches Clinic	James Zarrilli	\$80.00	To gain knowledge of new coaching techniques.
Instructional Coach	George Fox	\$199.00	To learn strategies to become an Instructional coach.
NJASK Test Prep/Language Arts Workshop	Rhonda Smith	\$160.00	To help promote the delivery of instruction by allowing educators to become master teachers in the area of preparation for standardized tests.
MSAN Governing Board Meeting	Frank Alvarez	\$700.00	Business meeting for governing members of MSAN related to minority student achievement.
AASA National Conference	Frank Alvarez	\$1,931.00	National Conference on Education.

BE IT FINALLY RESOLVED that reimbursement will be made for expenses that are in accordance with Board of Education policy and for which original receipts are submitted to the Business Office.

Seconded by Mrs. Lombard and approved by a roll call vote:

	Aye	Nay
Timothy Barr	<u> x </u>	<u> </u>
John Carlton	<u> x </u>	<u> </u>
Shirley Grill	<u> </u>	<u> </u> (ABSENT)
Robert Kautz	<u> x </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>
Ronald Riddick	<u> x </u>	<u> </u>
Carmen Taylor	<u> x </u>	<u> </u>

2. Contract Awards

Mrs. Lombard moved to approve the following resolutions:

- a. Resolution re: Award of Contract for Building Automation System Installations at Glenfield and Hillside Schools

Topic: Supplies, equipment and services anticipated to be in excess of \$29,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by Energy for America, Consultant for the Montclair Board of Education, advertised, and sealed bids received on December 18, 2008, for Building Automation System Installations at the Glenfield and Hillside Schools. Nine (9) companies received copies of the bid and five (5) bids were received (see Attachment A).

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education accept the recommendation of Energy for America and award a contract for Building Automation System Installations at the Glenfield and Hillside Schools to Wojchik Electric, Inc., 288 West Railway Avenue, Paterson, New Jersey, 07503, in the total amount of \$457,177.00.

b. Resolution re: Award of Contract for Essex Campus Program 2008-2009 School Year

WHEREAS, N.J.S.A. 18A:6-63 states in part "Commissions may enter into contracts with other public and private agencies for the provision of approved services and programs to participating public schools, and

WHEREAS, the Montclair Board of Education is in need of a program to serve the educational needs of disaffected and disruptive pupils in the district, and
 WHEREAS, the Essex Regional Educational Services Commission has an Alternative Education Program to provide such service,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education, after careful study and due deliberation does hereby approve the contract for two (2) at risk students between the Essex Regional Educational Services Commission and the Montclair Board of Education effective September 1, 2008, in the amount of \$19,750 per student, and

BE IT FINALLY RESOLVED that the School Business Administrator shall be authorized to issue a purchase order in the amount of \$39,500 to the Essex Regional Educational Services Commission.

Seconded by Mr. Riddick and approved by a roll call vote:

	Aye	Nay
Timothy Barr	_____x_____	_____
John Carlton	_____x_____	_____
Shirley Grill	_____	_____ (ABSENT)
Robert Kautz	_____x_____	_____
Shelly Lombard	_____x_____	_____
Ronald Riddick	_____x_____	_____
Carmen Taylor	_____x_____	_____

3. Change Notices

Mr. Kautz moved to approve the following resolutions:

a. Approval of Change Order #1 for Roof Replacement at the High School

Topic: Supplies, equipment and services anticipated to be in excess of \$29,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on April 30, 2008, for Roof Replacement at the High School. Roof Replacement at the High School to J. Strober & Sons, 1509 Route 179, Lambertville, New Jersey, 08530, in the total amount of \$196,500.00.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education approve change order #1 for a credit amount of -\$288.00 for custodial overtime.

b. Approval of Change Order #1 for Roof Replacement at George Inness Little Theater

Topic: Supplies, equipment and services anticipated to be in excess of \$29,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on April 30, 2008, for Roof Replacement at George Inness Little Theater to Kraft Roofing, Inc., 21 Lauren Lane, Sussex, New Jersey, 07461, in the total amount of \$50,650.00 (base bid of \$48,650.00 plus alternate #1 for \$2,000.00).

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education approves change order #1 in the amount of \$2,562.50 as follows:

•As requested by owner, snake four (4) roof drain pipes on Boy's Gym roof	\$1,312.50
•As requested by owner, replace roof drain and flashing	\$2,500.00
•Credit to delete unused wood roof deck replacement in contract: 250 sf @ \$5/sf	<u>-\$1,250.00</u>
Total	\$2,562.50

c. Approval of Change Orders #1 & #2 for General Construction for New Elementary School

Topic: Supplies, equipment and services anticipated to be in excess of \$29,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by The Thomas Group, Architect for the Montclair Board of Education, advertised, and sealed bids received on March 19, 2008, for General Construction for New Elementary School. The contract was awarded to Niram, Inc., 91 Fulton Street, Unit #4, Boonton, New Jersey, 07005, in the total amount of \$12,949,800.00 which includes the base bid of \$12,377,000 and alternates totaling \$572,800.00.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education approves change order #1 for tank removals in the amount of \$4,627.00 and change order #2 for extra site utility work requested by the local water department in the amount of \$55,354.00.

d. Approval of Change Order #1 for Plumbing and Gas Fitting Work for New Elementary School

Topic: Supplies, equipment and services anticipated to be in excess of \$29,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by The Thomas Group, Architect for the Montclair Board of Education, advertised, and sealed bids received on March 19, 2008, for Plumbing and Gas Fitting Work for New Elementary School. The contract was awarded to Annese Mechanical, 699 Cross Street, Unit 2, Lakewood, New Jersey, 08701, in the total amount of \$1,349,015 which includes the base bid of \$1,346,165 plus Alternate #1 – Roof Drains for Clock Tower for \$2,850.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education approve change order #1 for \$14,955.43 to change and provide a separate domestic and fire line service requested by the local water department.

Seconded by Lombard and approved by a roll call vote:

	Aye	Nay
Timothy Barr	_____x_____	_____
John Carlton	_____x_____	_____
Shirley Grill	_____	_____ (ABSENT)
Robert Kautz	_____x_____	_____
Shelly Lombard	_____x_____	_____
Ronald Riddick	_____x_____	_____
Carmen Taylor	_____x_____	_____

Mr. Riddick moved to approve the following resolutions:

4. Resolution re: Approval of Personnel Report

WHEREAS, the Superintendent has recommended that the Board approve the actions contained in the attached Personnel Report.

NOW, THEREFORE, BE IT RESOLVED that the Board approves the Personnel Report of January 12, 2009, including the indicated individuals who have been hired under the Emergent Hiring Procedures as required by law.

5. Resolution re: Approval of the Out-Of-District Placements

WHEREAS, the Superintendent recommends that the Board approves the actions contained in the attached Out-of-District Placements.

BE IT RESOLVED that the Board approves the actions attached in the Out-of-District Placements of January 12, 2009.

6. Resolution re: Approval of the Settlement Agreements

WHEREAS, the attorney for the Board of Education has forwarded a Settlement Agreement in the matter of L.F. and T.C. on behalf of C.C., vs. The Montclair Board of Education.

NOW, THEREFORE, BE IT RESOLVED that the Board Secretary is authorized to execute this Agreement on behalf of the Board of Education.

Seconded by Mrs. Lombard approved by a roll call vote:

	Aye	Nay
Timothy Barr	<u> x </u>	_____
John Carlton	<u> x </u>	_____
Shirley Grill	_____	_____ (ABSENT)
Robert Kautz	<u> x </u>	_____
Shelly Lombard	<u> x </u>	_____
Ronald Riddick	<u> x </u>	_____
Carmen Taylor	<u> x </u>	_____

M. COMMENTS

1. Board Members

Mrs. Lombard thanked Dr. Alvarez and Dr. Patterson for their hard work on the new contract with this being a difficult time economically speaking.

Mr. Kautz congratulated Dr. Patterson and Dr. Alvarez for successful negotiations with the MEA. He stated that he thinks that the results are satisfactory and has put the district in a good place for the next 2 to 3 years. He thanked Mrs. Sullivan and others for their efforts to come up with a compromise for the cosmic observatory at Edgemont. He encouraged all to visit the new school as it is being built and that it is very exciting to see especially since it is being done within school budget.

Mrs. Taylor echoed the comments about the successful MEA contract and the visiting the new school.

Mr. Riddick echoed the comments about the MEA contract, and Mrs. Sullivan's work at Edgemont. He encouraged parents to become involved and support the *Brother to Brother* mentoring program for high school and middle school students.

Mr. Barr thanked the Board of School Estimate members for their work that will be put into the 2009-2010 budget and that he looks forward to working with them.

2. Members of the Public

Renee Baskerville asked the Board if they had approved the MECC decision to allow pre-k students into their program that do not live in Montclair.

Dr. Alvarez responded that they were not aware of this but that he would look into it.

Mary Beth Rosenthal stated that the PTA Council is interested in making Martin Luther King Holiday a day on rather than a day off. She informed the Board that the PTA will be premiering a video about the Montclair schools magnet system.

Rich Murnick stated that he is thrilled that the new school is coming along under budget. He commented that the orientation at the high school was great. He indicated that the Town Council members are mentoring the CGI students and the they will be holding a debate on Wednesday.

N. ANNOUNCEMENT OF FUTURE MEETING DATES

The next meeting of the Board of Education will be held on Monday, January 26, 2009 and will open at 6:30 p.m. in public but will go immediately into executive session. The meeting will reconvene in public at approximately 7:30 p.m. in the Atrium of the George Innes Annex, 141 Park Street.

O. ADJOURNMENT

At 8:35p.m. Mr. Kautz moved to adjourn the meeting; seconded by Mr. Barr and approved by a vote of 6-0.

